**PATHWAYS**

**Health Services Administration**

Bachelor of Science in Health Services Administration

**COURSE SELECTION**

- **FRESHMAN**
  - Comm 1000—Develop public speaking skills.
  - MATH 1680—Develop quantitative literacy in this pre-requisite for being admitted into the HADM program.
  - ACCT 2110 and ACCT 2210—Further develop quantitative and business conceptual skill sets.
  - HADM 3000—Acquaint yourself with the fundamentals of the U.S. health care delivery and insurance system.
  - HADM 2103—Develop an understanding and knowledge base of medical terms, diseases, and conditions.

- **SOPHOMORE**
  - Courses taken this year further develop knowledge of healthcare management and business processes; enhance verbal and written communication and leadership skills; and learn how to effectively function and operate as part of an integrated team.
  - Enhance and apply analytical and quantitative skill sets.
  - Synthesize all previous course material into single Capstone project (HADM 4950).
  - Complete required internship course (HADM 4920).

- **JUNIOR**
  - Meet with department advisor to outline application process and requirements for admission.
  - Meet with Career Center to explore career options and receive individualized assistance.
  - Meet with department advisor and complete an application for admittance into the HADM major.
  - Meet with HADM internship instructor to discuss upcoming internship requirements and interests.
  - Meet with HADM faculty to discuss graduate school options and planning for life after graduation.

- **SENIOR**
  - Meet with department advisor to outline application process and requirements for admission.
  - Meet with Career Center to explore career options and receive individualized assistance.
  - Seek opportunities to join freshman leadership programs and student organizations etc.
  - Use Handshake to explore employers actively hiring in your field and search part-time jobs that can add experience to your resume.
  - Job shadow multiple health care administrators, put communication and leadership skills to work, and build university and leadership ties.

**GAIN EXPERIENCE**

- Meet with department advisor and complete an application for admittance into the HADM major.
- Conduct internship interview with HADM internship instructor one semester prior to internship semester.
- Attend job fairs and health care management related professional association meetings (local, state and/or national).
- Meet with HADM faculty to discuss recommendation letters and graduate school plans.
- Contact University Career Center (UCC) to conduct mock interviews and review resume.
- Complete required internship course (HADM 4920).
- Meet with HADM faculty to discuss graduate school options and planning for life after graduation.
- Meet with HADM internship instructor to discuss upcoming internship requirements and interests.
- Attend job fairs and health care management related professional association meetings (local, state and/or national).

**GET INVOLVED**

- Follow @AU_HealthAdm on Twitter
- Join Health and Hospital Administration Organization (HHAO).
- Utilize AUInvolve (auburn.edu/auinvolve) to identify organizations of interest, to attend meetings and enhance your resume.
- Pursue leadership roles in HHAO and/or other campus organizations.
- Become a student member of one or more health care management related professional associations (ACHE, MGMA, HFMA HIMSS, AHIMA, etc.)
- Apply for induction into the Upsilon Phi Delta Honor Society (UPD), a prestigious national honor society for healthcare administration, to enhance graduate school applications.

**Career Planning**

**University Career Center**

303 Mary Martin Hall | career.auburn.edu

This field is focused on improving others’ lives through healthcare information technology, cutting-edge research, improved organization, and strong management. The program prepares healthcare leaders to guide these systems and shape policy.

**Hospital Administrator**

Minimum Education: B.S., M.B.A., M.S.H.A.
Entry Level Salary Range: $51.0K-$97.1K

**Health Care Information Data Analyst**

Minimum Education: B.S., M.S.H.I.
Entry Level Salary Range: $36.0K-$51.8K

**Long Term Care Administrator**

Minimum Education: B.S.
Entry Level Salary Range: $53.9K-$88.5K

These are just three options out of many that health service administration majors pursue. For more career options be sure to check out “What Can I Do With a Major In...” on auburn.edu/career.