



Resume Sample - Mechanical Engineering Major

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SARAH SMITH

123 S. College St. Apt 15. | Auburn, AL | 334-555-1234 | jsmith23@auburn.edu

EDUCATION

Auburn University | Auburn, AL
Bachelor of Mechanical Engineering | May 2016
GPA: 3.4/4.0

Margins: 1"

Name: Times New Roman 18 pt

Section Headings: Times New Roman 12 pt

Content: Times New Roman 12 pt

RELATED EXPERIENCE

Company Name, Inc. | Atlanta, GA
Engineering Intern | May 2013-August 2013

- Improved the manufacturing of modular enclosures through the implementation of lean manufacturing and six sigma capability studies
- Collaborated with a team of 3 interns to design and implement tests to check quality of manufacturing equipment
- Researched options for integrating a new safety system on the manufacturing floor and presented recommendations to a group of 8 engineers

ADDITIONAL EXPERIENCE

Auburn University Libraries | Auburn, AL
Student Assistant | February 2013 – Present

- Effectively communicate with library patrons to assess their needs and assist them efficiently
- Promote library events to student population through social media

Logan's Roadhouse | Birmingham, AL
Hostess | May 2010- July 2012

- Provided friendly customer service when greeting and seating guests
- Maintained organization when placing guests at tables in a fast-paced environment

INVOLVEMENT

American Society of Mechanical Engineers | 2012-Present

- Membership Chair | January 2014 – Present

IMPACT Volunteer Organization; 25 hrs | 2013- Present

Freshman Leadership Programs | 2012-2013

TECHNICAL SKILLS

Operating Systems: Windows and Mac OS

Programming Languages: intermediate proficiency in Matlab

Modeling Software: advanced proficiency in SolidEdge, basic proficiency in AutoCAD

Equipment: Mills, Lathes, CNC