

CAREER CENTER IN THE CLASSROOM

Thank you for your past support of the Auburn University Career Center by including us in your class. We appreciate the opportunity to reach students and thank you for including us in your curriculum.

Presentations

We offer a variety of presentations covering a range of career related topics and can easily be requested [online](#). This is a great option to fill a class period in situations where you may be unavailable. ***** Please make your requests at least 2 weeks prior to the date needed so that we may arrange for a presenter. Due to our office being short staffed this semester, we will need to limit our presentations to 2 presentation topics/dates per course section. Please let me know if this is an issue for your course. *****

Resumes

For resume assignments, we are happy to help by presenting to the class about resume writing, providing our Job Search Guides with helpful hints, or offering our [website resources](#). If you would like your class to have their resumes reviewed by our office, please contact me ASAP to work out the best way to accommodate your students. *****Please do not assign students to use our eResume review service for class assignments. We wish to avoid delays for your students or those needing their resumes for immediate applications.*****

Career Assessments

If you use career assessments in your courses, we are happy to provide class interpretations for the [Strong Interest Inventory and TypeFocus](#) as well as detailed instruction handouts for your students. Please contact me if this is something you would like to learn more about this or make arrangements for your course.

For a self-guided career planning tool, [FOCUS](#) is a good option. Students can log in (access code: auburn)

Again, thank you for your dedication to the success of Auburn students and we look forward to working with you further. If you have any additional ideas on how we can work with you or your students in the future, please do not hesitate to contact me at addyebb@auburn.edu.

and complete self-assessments that will guide them in exploring a variety of major and career options. This does not need an interpretation, but our office has created a variety of class assignments based on the information that we are happy to provide if needed.

Mock Interviews

Mock interviews are another popular service and class assignment. If this is something you plan to include in your syllabus, please let us know as far in advance as possible so that we may work with you to put together appropriate questions, review guidelines, and find ideal time periods in the semester to avoid scheduling issues for your students.

[InterviewStream](#) is also a great option if you would like to require your students practice interviewing but do not want to have them schedule appointments. This online system allows you as an instructor to create interviews in the system for your students to complete via webcam. Once completed, you are able to critique and give feedback to the students directly in the system. This is a great option that we are happy to provide you detailed instructions to utilize.

Event Attendance

The Career Center offers a variety of [career events](#) throughout the year and appreciate you encouraging your students attend. Many instructors offer extra credit for attending the events and we are happy to provide you with a list of attendees to make this easier to track. If you require your students attend a Career Expo/Fair, please stress the importance of the professional dress code as they will be turned away at the door if not dressed appropriately.



AUBURN UNIVERSITY

CAREER CENTER

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